

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
PUBLIC BUDGET HEARING  
April 28, 2014**

**1. Call to Order**

**2. Statement of Compliance**

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on April 21, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board.

**3. Roll Call**

Jill Del Rio	Yes	Bridget Mauro	Yes
Joseph Heredia	Yes	Gary Tillett	Yes
Patricia Hernandez	Yes	Mary Jo Walilko	Yes
Denise Jiménez-Arias	Yes		

Also in Attendance: Dr. Joanne Calabro, Interim Superintendent and Ms. Melissa Simmons, Business Administrator, Board Secretary and at Regular session, Mr. Adam Zygmunt, Principal.

**4. Executive Session**

On the motion of Mary Jo Walilko and seconded by Bridget Mauro at 6:15 p.m., the Board approves the following resolution:

- a. Training session with New Jersey School Boards on board functions specifically the Roles and Responsibilities of the Board presented by Charlene Peterson, NJSBA Field Service Representative.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*No closed session conducted.*

**5. Return to Regular Session**

On the motion by Mary Jo Walilko and seconded by Bridget Mauro at 7:05 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**6. Flag Salute**

**7. Presentations**

- a. Superintendent’s Report.
- b. 2014-2015 Budget Presentation – Dr. Calabro and Melissa Simmons

**8. Public Discussions**

- Mayor Sam Morris asked questions regarding Dover tuition rate increases in comparison with their flat tax levy for 2014-15. He also noted that if Choice was to go away what would be the BOE’s alternatives for the Canfield School.
- Dave Bloom (Town Council Representative) – Noted that he appreciated the small tax levy increase and hopes that in coming years that is sustainable.
- Ms. Gully – Noted that she appreciated the small tax levy increase. She also mentioned that April 30, 2014 was the PTA Science Awards. She also noted that December 16<sup>th</sup> in the proposed calendar for 2014-15 should be December 23, 2014.

**9. FINACE** *Bridget Maura, Gary Tillett*

- a. BE IT RESOLVED, that the Mine Hill Township Board of Education approves the 2014-2015 school district budget for submission as follows:
 

General Fund	\$9,392,020
Special Revenue Fund	\$ 181,908
Debt Service Fund	\$ 211,090
Total	\$9,785,018

BE IT FURTHER RESOLVED, that the district has a taxing authority which is composed of a 2% cap increase over the prior year which totals \$127,038 resulting in a maximum district tax levy available of \$ 6,478,961.

BE IT FURTHER RESOLVED, that there should be raised for the General Fund a tax levy of \$ 6,372,601 as well as a debt service amount of \$ 211,090 for the ensuing School Year (2014-2015).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$106,360 will be banked for potential use in the subsequent three fiscal years.

- b. WHEREAS, N.J.A.C. 6A:23A-5.2(a) mandates boards to establish annually prior to the budget preparation for public relations and each type of professional service a maximum level of spending for the ensuing school year, and

BE IT FURTHER RESOLVED, that the 2014-2015 school district budget includes the following maximum levels of appropriation for professional services:

Legal Services	\$20,000
Auditing Services	\$20,300
Election Services	\$3,000
Physician	\$ 3,100
Architecture Services	\$ 7,500

AND WHEREAS, the Administration needs to notify the Board of Education if there arises a need to exceed said maximums. Upon which the Board of Education may adopt a dollar increase in the maximum amount through formal Board action, and

WHEREAS, The Board of Education and the Administration wishes to minimize the amount of paperwork involved in this area,

THEREFORE BE IT RESOLVED, that the Mine Hill Township Board of Education establishes these maximums for public relations and professional development in the areas listed above at a level of 120% of the amounts listed for the 2014-2015 school year.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Dell State Contract** for the purchase of computers.

State Contract Number WN88ABZ

• Lease Type	TELP	FMV	Total
• Equipment Cost	\$35,949.60	\$37,997.00	\$73,946.60
• Payment	\$12,684.82	\$11,595.92	\$24,280.74

Motion by: Mary Jo Walilko    Seconded by: Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
7-0	Yes	a. No b. Yes c. Yes	Yes	Yes	Yes	Yes	Yes

**10. OPERATIONS**

*Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **2014-2015 School Year Calendar**, which is attached and made part of this resolution by reference. (Attached)
- b. The Superintendent recommends approving the **2014-2015 Twelve (12) Month Employee Calendar**, which is attached and made part of this resolution by reference. (Attached)

Motion by: Mary Jo Walilko    Seconded by: Bridget Mauro

<b>Roll Call Vote</b>	<b>Jill Del Rio</b>	<b>Joseph Heredia</b>	<b>Patricia Hernandez</b>	<b>Denise Jiménez-Arias</b>	<b>Bridget Mauro</b>	<b>Gary Tillett</b>	<b>Mary Jo Walilko</b>
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**11. Good of the Order**

- The County meeting is at Tiff's this upcoming Wednesday.
- Bridget Mauro will be honored at the meeting as the 2<sup>nd</sup> certified board member for Mine Hill Township BOE.

**12. Adjournment**

On the motion by Mary Jo Walilko and seconded by Patricia Hernandez the Board adjourns the meeting at 8:40 p.m.